Students applying for NFA training courses are required to register for a Student Identification Number (SID). This number will be used in place of the Social Security Number on General Admissions Application forms.

How to Register for a Student Identification Number

The Federal Emergency Management Agency (FEMA) is in the process of eliminating the use of the Social Security Number (SSN) when applying for FEMA training.

National Fire Academy students interested in applying for FY 2013 on-campus (10-/6-/2-day) and off-campus (10- and 6-day) courses will need to register for an interim Student Identification Number (SID) that will be used in place of the SSN. This number can be obtained through the Center for Domestic Preparedness (CDP) Training Administration System (CTAS).

Applications for FY 2013 NFA courses that do not include a SID will not be processed.

To obtain a SID

Register with CTAS at https://cdp.dhs.gov/elms

Click on the "Create Account" button on the left side of the screen.

Follow the instructions to create your account.

You will be asked to provide your SSN to register in CTAS but this will be phased out with the new FEMA training registration system, expected to be available towards the end of Summer 2012.

Use the SID in place of the SSN on the General Admissions Application Form (FEMA Form 119-25-1) and General Admissions Application Short Form (FEMA Form 119-25-2).

Additional Information

Students applying for 2-day off-campus and NFA Online courses are not required to obtain a SID at this time.

Obtaining a SID is an interim step until the new FEMA training registration system is operational.

Anyone registered in CTAS will not need to register again.

The SID will serve as your FEMA Training Identification Number (FTIN) in the new registration system.

General Admissions Application forms are being revised to eliminate the need for the SSN and include a field for the SID/FTIN.

All information about courses, application and suggestions for successful completion of the application can be found at the following sites:

Course Catalog and schedule: www.usfa.dhs.gov/nfa/catalog/index.shtm

Download Application:
FEMA Form 119-25-1, General Admission Application (formerly FEMA Form 75-5) (PDF, 629 Kb) Use this application if your course code begins with the following letters: R, N, O, P or T.

Tips to completing your application:
Eight Tips for Completing a Successful NFA Application (PDF, 332 HKb)