

NOTICE TO APPLICANTS FOR NFA OR EMI COURSES

To reduce the risk of identity theft, FEMA, the National Fire Academy (NFA), and the Emergency Management Institute (EMI) have eliminated the use of the Social Security Number (SSN), where possible. One of those areas is when applying for any NFA or EMI training.

Who is affected? Anyone applying for any of the courses listed below delivered on or after October 1, 2012.

1. All NFA courses including State-sponsored courses
2. EMI courses at the National Emergency Training Center (NETC), at the Noble Training Facility (NTF), or in the field (L courses).

What do I need to do? Obtain a FEMA Student Identification (SID) number if you do not already have one from the Center for Domestic Preparedness.

How do I obtain my FEMA Student Identification (SID) number?

Step 1: To register, go to <https://cdp.dhs.gov/femasid>

Step 2: Click on the “Register for a FEMA SID” box in the center of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number. You should save this number in a secure location.

What do I do with this new SID number I’ve been assigned?

The SID number must be used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1, Box 3) and the General Admissions Application Short Form (FEMA Form 119-25-2, Box 3) for any courses after October 1, 2012.

If you forget or lose your FEMA SID number, simply go to <https://cdp.dhs.gov/femasid> and click the “Forgot your FEMA SID?” button on the right and follow the prompts using the email you used to create your SID.

Why is it important to register and obtain an SID?

Applications for any NFA or EMI courses after October 1, 2012, and do not include the training registration number will not be processed until the FEMA SID is provided to NETC Admissions. This is a requirement for ALL courses by the NFA or EMI.