

Delaware State Fire School

1461 Chestnut Grove Road
Dover, DE 19904
(302) 739-4773
Fax: (302) 739-6245
fire.school@delaware.gov



Application for DELAWARE FIRE POLICE ID CARD

Initial application

Replacement card application
(select one)

Change in Affiliation application

Note: a \$10 fee will be required for any reprint or changes in affiliation requests

**** Please type in boxes or print out a blank form and print information ****

NAME: DATE:

DATE OF BIRTH: LAST FOUR SOCIAL SECURITY #

ADDRESS:

CITY: STATE: ZIP CODE:

CONTACT TELEPHONE NUMBER(S):

EMAIL ADDRESS:

SEX: Male Female BADGE NO: ISSUE DATE: DATE OF OATH:

EMERGENCY CONTACT: EMERGENCY TELEPHONE NO:

DATE COMPLETED DELAWARE STATE FIRE SCHOOL BASIC FIRE POLICE COURSE REQUIREMENTS:

Applicant Signature: DATE:

AUTHORIZED SIGNATURE is required of sponsoring organization:
By signing this form, I am certifying that the individual is a member of this sponsoring organization as an appointed Fire Police Officer.

Sponsoring Organization Signature: Print Name:

Sponsoring Organization: Title: Date:

Office Use Only			
Date Received:	Received By:	<input type="checkbox"/> Approved	Reason:
Expiration Date:	Station/Org. #	<input type="checkbox"/> Denied	
Date Cards Sent and To Whom/Where:			Sent By:



Delaware Fire Service Center
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ID ONLINE PHOTO SUBMISSION:

The Delaware State Fire School collects photographs from persons for an Instructor ID Card, Staff ID Card, Fire Police ID Card, or future EMT Certification Card while attending the Emergency Medical Technician class or the EMT Reciprocity class. You should have received an email for request of your photograph.

Please take a picture of yourself and email it to us as an attachment. Photo requirements and tips are outlined below. Please include your full, proper name and your birthdate in the email so we can reference the proper record to attach the photograph to in our recordkeeping system.

ID cards that have building access will not be mailed (Instructor and Staff ID cards only). They must be picked up at our office.

PHOTO REQUIREMENTS AND TIPS:

The fastest and simplest method is to use your cellphone to snap a picture of yourself in front of a white type of wall. We will do the cropping so don't worry about the size of the photo. Your picture must be in .JPG format.

Pictures must be a recent color photo showing your head and shoulders, no older than six months.

You must be facing forward (no sideways-facing shots or side profiles), in front of a plain-white or off-white background.

Your background must not have any other objects showing or your photo will not be accepted.

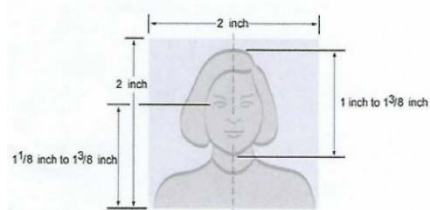
No sunglasses, hats, funny faces, etc. are permitted in the photo. Headpieces are acceptable if worn for religious purposes.

There can be no borders on the photo.

The picture must clearly identify you (not blurry), and be of good quality.

Please do not upload copyrighted photos.

Sample Photo



SUGGESTIONS FOR A SUCCESSFUL PHOTO:

1. Frame subject with full face, front view, eyes open.
2. Make sure photo presents full head from top of hair to bottom of chin.
3. Center head within borders.
4. Photograph subject against plain white or off-white background.
5. Position subject and lighting so there are no distracting shadows on the face or background.
6. Please have a natural expression.

Acceptable
Photo



Just Right!

Unacceptable Photos

Too
Dark



Too Dark

Too
Contrast



Bad Contrast



Bad Crop